

# Environmental Health Technician



**POSITION:** Classified, benefits-eligible based on hours

**HOURS:** 40 hours per week, Monday – Friday 7:30 am – 4:00 pm; some weekend and evening hours

**SALARY:** Environmental Health Technician \$15.25-\$26.25/hour  
(Commensurate with experience and skills)

## OUR TEAM

At Miami County Public Health (MCPH), our mission is to be a proactive partner within the community that works to prevent illness, promote health, and protect those who live, work, and visit Miami County. Environmental Health (EH) strives to foster an environment of collaboration and growth, and pride ourselves on working together with the community to solve some of Public Health's most difficult challenges. The EH Division strives to build a team of individuals with unique perspectives and talents that can add a diversity and depth to the division.

## JOB RESPONSIBILITIES:

- Investigates complaints or reports of public health nuisances, housing issues and diseases
- Writing and issuing compliance orders in accordance with applicable laws and rules
- Prepare meaningful, concise, and accurate reports
- Resolve complaints from the general public
- Communicating effectively- written and oral
- Collects and delivers environmental samples
- Performs school safety inspections
- Performs routine environmental tests
- Assists with data management for all environmental health programs
- Assists EH administrative staff
- Use of basic computer programs such as Word and Excel
- Participate in public health emergency response as needed
- May be required to prepare documents and testify in court proceedings
- May be required to respond to a complaint after regular business hours
- This position is primarily responsible for work in the Nuisance/Housing, Pool, Private Water Systems and Sewage programs

## QUALIFICATIONS:

- Minimum of a high school diploma, Associates degree preferred.
- A valid Ohio driver's license with own vehicle and ability to maintain a driving record that meets the insurability requirements of Miami County Public Health's insurance provider.

## GROWTH OPPORTUNITIES:

- Increase your listening skills
- Multi-task and manage numerous business/community relationships
- Develop the initial skills for leadership. Examples:
  - Providing feedback
  - Asking thoughtful questions
  - Giving recognition when a job is well done
  - Conflict resolution skills
- Networking with community, government officials and other agencies

## BENEFITS:

- Medical, dental, and vision coverage
- Health Saving Account option
- Health Reimbursement Account
- Agency provided telemedicine for employee and family members
- Wellness Program
- Agency provided life insurance with option of additional coverage
- Paid time off, vacation and sick leave
- 13 paid holidays
- 40-hour week, will consider flexible work schedule
- Work phone offered or phone allowance
- Ohio Public Employee Retirement System
- Optional Deferred Compensation Program
- Paid professional membership, trainings, and conference

**If you would like to be a part of our team, please submit a cover letter, resume', and application to:**

**[dpropes@miamicountyhealth.net](mailto:dpropes@miamicountyhealth.net)**

**Application can be downloaded at: <https://www.miamicountyhealth.net/employment-opportunities>**

**Posted 5/17/2022; Posting Ends: Until Filled**

Miami County Public Health is an Equal Opportunity Employer and does not discriminate on the basis of race, color, national origin, sex, sexual orientation, genetic information, religion, age disability or military status in employment or the provision of services. Our agency is committed to the recruitment of diverse individuals who can offer different talents and perspectives to assist us in accomplishing our agency's mission, vision, and fulfillment of the five core commitments.